# Oracle® Hospitality BellaVita Spa Area Guide Release 2.7

March 2016



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## **Preface**

This document has been created to provide a general overview and configuration guidelines on Spa areas in BellaVita.

#### **Audience**

This guide is intended for system administrators and support familiar with BellaVita.

### **Customer Support**

To contact Oracle Customer Support, access My Oracle Support at the following URL: https://support.oracle.com

When contacting Customer Support, please provide the following:

- Product version and program/module name
- Functional and technical description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

#### **Documentation**

Oracle Hospitality product documentation is available on the Oracle Help Center at <a href="http://docs.oracle.com/en/industries/hospitality/">http://docs.oracle.com/en/industries/hospitality/</a>

### **Revision History**

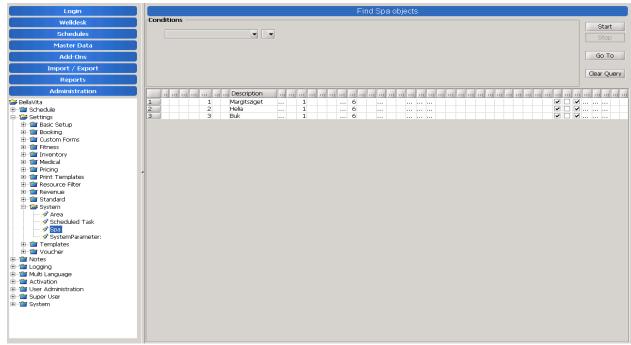
Date	Description of Change
November 12, 2013	<ul> <li>Initial publication.</li> <li>Document Version Number: 1.0</li> </ul>

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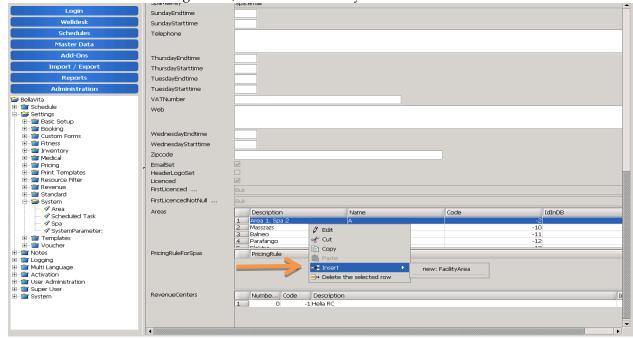
## 1 Configuration

Adminsitration/ Settings/ System/ Spa → click on Start button which is going to list all spas in the application

Double click on the chosen one.

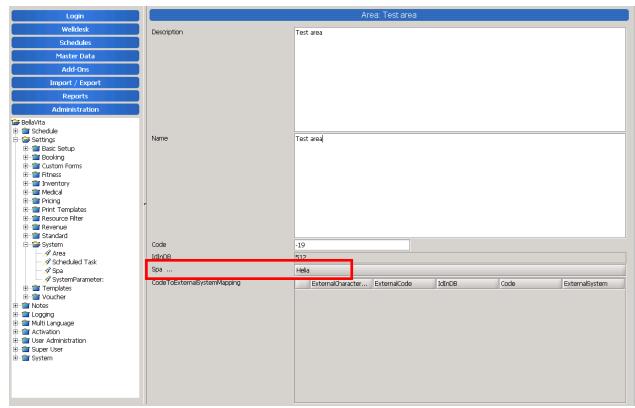


Click into the area box then right click, insert - new: Facility area

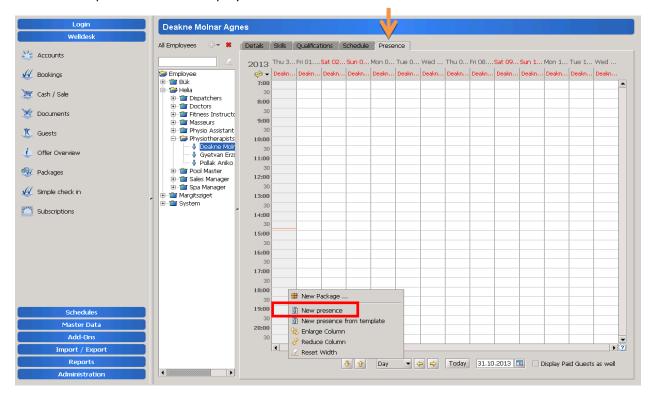


Here you can configure the new area for the given spa.

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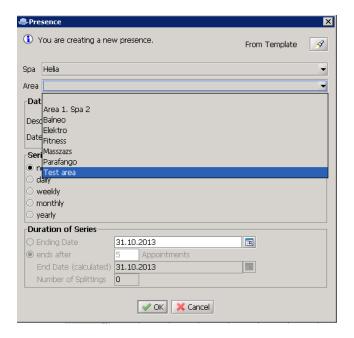


Then we set the area on the Employee as well: Master data/employee – On Presence tab we can create a new presence for the employee.

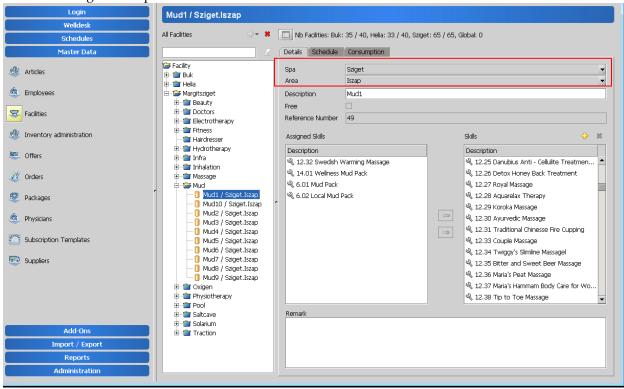


Here we choose the Spa and its area for the Employee.

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We must also give the Spa and area for the facilities:



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